



OFFICE OF THE SHERIFF MEMORANDUM



TO: Sophia S. Fisher, Planner
Loudoun County Department of Planning

FROM: David R. Franklin
Sheriff's Office

FILE NO:

DATE: November 16, 2007

SUBJECT: Special Exception 2nd Referral Comments

REFERENCE: Eastern Loudoun Sheriff's Station

The following represents responses to the comments received from Zoning , Building & Development and Parks:

Zoning:

1. Sight distances will be shown on the site plan and will be in compliance with VDOT standards.
2. Required setbacks and buffer yards will be shown on the revised plat.
3. Revised plan will be provided in proper scale.
4. Dumpster enclosure will be moved to ensure it will not encroach into buffer yard.
5. Plantings to screen the dumpster enclosure will be shown on the site plan.
6. Canopy tree removal from generator area on revised plat.
7. Storage area relocated to ensure no encroachment into buffer yard.

B&D, ERT:

1. Our analysis has determined that this project will not impact any jurisdictional waters or wetlands.
2. The barrier line will be depicted on the revised plat. To mitigate the encroachment in the northwest corner of the site, two bio-retention facilities and a tree save area in the northeast corner of the property will be depicted on the revised plat.
3. A request for waiver of the Tree Cover Inventory has been submitted.

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4. It is anticipated that the Tree Conservation Area in the northeast corner of the property remain in its natural state.
5. Design and funding of this project pre-dated the county's LEED initiative and a specific commitment cannot be made at this time. Where feasible, green practices, such as the bio-retention facilities and building commissioning, are being considered.
6. 24" by 36" plat will be provided.

PRCS:

1. Crosswalks and wheelchair ramps at entrances shown on revised plat. Crosswalks across E. Frederick Drive not allowed by VDOT and would conflict with the pedestrian safety and crossing guard plan at Rolling Ridge Elementary School.
2. See above response.
3. Bicycle rack shown on revised plat.
- 4-8: Previously resolved
9. Label shown on revised plat.
- 10-11: Previously resolved.
12. Resolved.
- 13-15: Previously resolved.
16. Resolved.
17. Depicted on revised submission.
18. Previously resolved.
19. Structures depicted on revised submission.
- 20-21: Previously resolved.
22. Plat note incorporated.
- 23-24: Previously resolved.

The revised plat and cover sheet with associated notes will be completed and submitted at the end of this month due to the holiday.

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OFFICE OF THE SHERIFF MEMORANDUM

TO: Sophia S. Fisher, Planner
Loudoun County Department of Planning

FROM: David R. Franklin
Sheriff's Office

FILE NO:

DATE: October 18, 2007

SUBJECT: Special Exception Comments

REFERENCE: Eastern Loudoun Sheriff's Station

The following represents responses to the comments received from Parks, Recreation and Community Services:

1. Crosswalks and wheelchair ramps at site entrances are included. See revised plans.
2. The sidewalk in front of the facility is being improved and will incorporate crosswalks and wheelchair ramps at facility entrances. See revised plans.
3. Bicycle racks will be included in the front of the facility.
4. The public parking will be available for facility visitors and those using the community room. Park users may utilize parking spaces if available. Deputy and facility staff parking will be in secure areas behind and beside the building.
5. The Sheriff's Office and the Office of Capital Construction will work with PRCS on the potential skate spot project.
6. The community room will be available for use by county agencies, civic groups, etc., on an available basis. The Sheriff's Office will maintain a room schedule. The community room will be equipped with tables and chairs, a podium with microphone, and projector and screen. It is anticipated to have a capacity of 49 people.
7. See revised plans.
8. Three temporary holding cells are incorporated in the design. Several community meetings were held at the Rolling Ridge Elementary School to discuss the project and alleviate concerns regarding the detention area. To summarize, it is intended that individuals that have committed minor offenses or who voluntarily come to the

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station for warrant service will be held pending arraignment through a video link. If bond is set at a level that does not allow release within several hours, the individual will be transported to the Adult Detention Center in Leesburg. The station will not have capability for feeding detainees or providing medical care, so no one can be held more than a few hours. In terms of security, an arrestee will be transported by Sheriff's vehicle both to and from the facility in handcuffs. The station will have a security fence and a secure "sallyport" (garage) adjacent to the detention area that the deputy will drive into to load or unload an arrestee, and they will not load or unload until the sallyport doors are closed. The detention area is secured from the rest of the facility, so there are multiple levels of security.

9-24: Comments acknowledged. See revised submission.



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TO: Sophia S. Fisher, Planner
Loudoun County Department of Planning

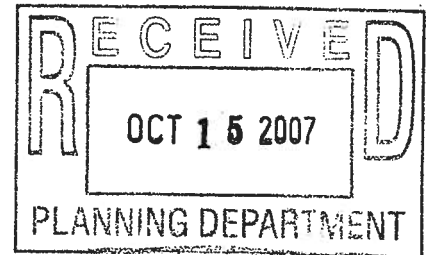
FROM: David R. Franklin

FILE NO:

DATE: October 9, 2007

SUBJECT: Special Exception Comments

REFERENCE: Eastern Loudoun Sheriff's Station



Attached are the revised plans for the Eastern Loudoun Sheriff's Station. Most of the comments from the submitting agencies have been addressed within the plans. A summary of the comments and references to the corresponding responses is supplied in the following table:

<i>Commenter</i>	<i>Comment</i>	<i>Response</i>
Fire & Rescue	No comment	N/A
Transportation	No turn lanes recommended 5 Ft sidewalk required	No turn lanes included 5x5 passing areas included
Zoning	List building height Cover sheet note 4, utility lines must be underground Ensure no impediments to visibility Crosswalks at entrances Increase western buffer to 15 feet Label areas of saved trees Label required yards Include note that signs will adhere to ordinance	See revised plans Building mounted facility name over entrance will conform
LCSA	No comments	N/A
VDOT	Show 390 ft sight distance	See sheet 4, site/grading

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		plan
Community Planning	Delineate 50 ft stream buffer on plat Detail existing tree cover Maintain forest cover over time	See revised plans & text below
Environmental Review	Provide wetland delineation Depict 50 ft stream buffer Provide tree cover inventory Designate tree conservation area Depict storm water management plan Green practices recommended Provide larger plat Depict limits of clearing & grading for steep slope assessment	See revised plans & text below
Parks & Rec	No comments received	N/A

Notes:

In regard to the 50 ft. stream buffer, two Low Impact Design bio retention ponds have been incorporated that will significantly enhance water quality over what the buffer would provide.

Green practices will be incorporated where feasible.

A tree conservation area is not envisioned at this facility. Spacing, height and proximity to the fence are paramount concerns to ensure facility security.